

3208 Fifteenth Street, Irymple | P.O. Box 716 Irymple, Vic, 3498

Phone: (03) 5024 5345 | Fax: (03) 5024 5822 Email: irymple.south.ps@edumail.vic.gov.au

CURIOSITY - INCLUSION - OWNERSHIP - PASSION



Please read the below information before completing your Enrolment Form.

This confidential enrolment form asks for personal information about your child as well as family members and others that provide care for your child. The main purpose for collecting this information is so that Irymple South can register your child and allocate staff and resources to provide for their educational and support needs. All staff at Irymple South and the Department of Education & Training are required by law to protect the information provided by this enrolment form.

To read more about how the department Of Education protect the personal and health information you provide, refer to: https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx

Health information

We require health information to ensure the staff at Irymple South Primary School can properly care for your child. This includes information about any medical condition or disability your child may have medication your child may rely on while at school, any known allergies and contact details of your child's doctor. We depend on you to provide all relevant health information.

Family Arrangements

We require information about all parents, guardians or carers so that we can take account of family arrangements. Family Court Orders setting out any access restrictions and parenting plans should be made available to the school. The office must be notified of any changes to these arrangements as soon as possible. Please do not hesitate to contact the Principal, Ms Robyn Brooks, if you would like to discuss in strict confidence, any matters relating to family arrangements.

Emergency Contacts

These are people that Irymple South Staff may need to contact in an emergency. Please ensure that the people named are aware that they have been nominated as emergency contacts and agree to their details being provided to the front office.

Student Background Information

This includes information about a person's country of birth, Aboriginality, language spoken at home and parent occupation. This information is collected so that Irymple South receives appropriate resource allocations for their students. It is also used by the Department to plan for future educational needs in Victoria. Some information is sent to Commonwealth Government agencies for monitoring, planning and resource allocation. All of this information is kept strictly confidential and the Department will not disclose the information to others without your consent or as required by law.

Immunisation status

This assists us in managing health risks for children. This information may also be passed to the Department of Human Services to assess immunisation rates in Victoria. Information sent to the Department of Human Services is aggregate data so no individual is identified.

Visa status

This information is required to enable us to process your child's enrolment.

Updating your child's records

Please let us know if any information needs to be changed by sending updated information to the school office. During your child's time with Irymple South we will also send you copies of enrolment information held by us. Please use this opportunity to let us know of any changes.

SCHOOL FAMILY OCCUPATION INDEX PARENT OCCUPATION GROUPS

Please select the appropriate group from the following list.

GROUP N: Unemployed for more than 12 months

If you are not currently in paid work but <a href="https://have.net/rea/have.net/re

OCCUPATION GROUP A

SENIOR MANAGEMENT IN LARGE BUSINESS ORGANISATIONS, GOVERNMENTADMINISTRATION AND DEFENCE AND QUALIFIED PROFESSIONALS

Senior management in large business organisations Senior Executive / Manager /Department Head in industry, commerce, media or other large organisation

- Business [e.g. chief executive, managing director, company secretary, finance director, chief accountant, personnel/industrial relations manager, research and development manager]
- Media [e.g. newspaper editor, film/television/radio/stage producer/director/manager]

Government administration

- Public Service Manager (Section head or above) [e.g. regional director, hospital/health services/nurse administrator, school principal, faculty head/dean, library/museum/gallery director, research /facility manager, police/fire services administrator]
- Defence Forces Commissioned officer

Qualified Professionals – generally have a degree or higher qualifications and experience in applying this knowledge to: -design, develop or operate complex systems, identify, treat and advise on problems, teach others

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional, Business, Air/sea transport

- Health [e.g. GP or specialist, registered nurse, dentist, pharmacist, optometrist, physiotherapist, chiropractor, veterinarian, psychologist, therapy professional, radiographer, podiatrist, dietician!
- Education [e.g. school teacher, university lecturer, VET/special education/ESL/private teacher, education officer]
- Law [e.g. judge, magistrate, barrister, coroner, solicitor, lawyer]
- Social Welfare (e.g. social/welfare/community worker, counsellor, minister of religion, economist, urban/regional planner, sociologist, librarian, records manager, archivist, interpreter/franslator)
- o Engineering [e.g. architect, surveyor,

- chemical/civil/electrical/mechanical/mining/other engineerl
- Science [e.g. scientist, geologist, meteorologist, metallurgist]
- Computing [e.g. IT services manager, computer systems designer/administrator, software engineer, systems/applications programmer]
- Business [e.g. management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
- Air/sea transport [e.g. aircraft pilot, flight officer, flying instructor, air traffic controller, ship's captain/officer/pilot]

OCCUPATION GROUP B

OTHER BUSINESS OWNERS/MANAGERS, ARTS/MEDIA/SPORTSPERSONS AND ASSOCIATE PROFESSIONALS

Business Owner / Manager

- Farm/business owner/manager [e.g. crop and/or livestock farmer/farm manager, stock and station agent, building/construction, manufacturing, mining, wholesale, import/export, transport business manager, real estate business)
- Specialist manager [e.g. works manager, engineering manager, seles/marketing manager, purchasing manager, supply/shipping manager, customer service manager, property manager, personnel, industrial relations]
- Financial services manager [e.g. bank branch manager, finance/investment/insurance broker, credit/loans officer]
- Retail sales/services manager [e.g. shop, post office, restaurant, real estate agency, travel agency, betting agency, petrol station, hotel/motel/caravan park, sports centre, theatre/cinema, gallery, car rental, car fleet, railway station]

Arts /media / sportspersons

- Artist/Writer [e.g. editor, journalist, author, media presenter, photographer, designer, illustrator, musician, actor, dancer, painter, potter, sculptor]
- Sports [e.g. sportsman/woman, coach, trainer, sports official]

Associate professionals – generally have diploma /technical qualifications and provide support to managers and professionals

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician / Business/administration

- Medical, science, building, engineering, computer technician/associate professional
- Health/social welfare [e.g. enrolled nurse, community health worker, paramedic/ambulance officer, massage therapist, welfare/parole

- officer, youth worker, dental hygienist/technician]
- Law [e.g. police officer, government inspector, examiner or assessor, occupational/environmental health officer, security advisor, private, law clerk, court officer, bailiffl
- Business/administration [e.g., recruitment/employment/industrial relations/training officer, marketing/ advertising specialist, market research analyst, technical sales representative, retail buyer, office/business manager, project manager/administrator, other managing supervisors!
- Defence Forces [e.g. senior non-commissioned officer]
- Other [e.g. library technician, museum/gallery technician, research assistant, proof reader]

OCCUPATION GROUP C

TRADESMEN/WOMEN, CLERKS AND SKILLED OFFICE, SALES AND SERVICE STAFF

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Tradesmen/women

 Trades (e.g. Electrician, plumber, welder, cabinet maker, carpenter, joiner, plasterer, tiler, stonemason, painter decorator, butcher, pastry cook, panel beater, fitter, toolmaker, aircraft engineer!

Clerks, Skilled office, sales and service staff

- Clerk [e.g. bookkeeper, bank clerk, PO clerk, statistical/actuarial clerk, accounts/claims/audit/ payroll clerk, personnel records clerk, registry/filing clerk, betting clerk, production recording clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk/despatcher, bond clerk, customs agent/clerk, customer inquiry/complaints/service clerk, hospital admissions clerk!
- Office [e.g. secretary, personal assistant, desktop publishing operator, switchboard operator]
- Sales [e.g. company sales representative (goods and services), auctioneer, insurance agent/assessor/loss adjuster, market researcher!
- Carer [e.g. aged/disabled/refuge care worker, child care assistant, nanny]
- Service [e.g. meter reader, parking inspector, postal delivery worker, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/gaming table supervisor]

OCCUPATION GROUP D

MACHINE OPERATORS, HOSPITALITY STAFF, OFFICE ASSISTANTS, LABOURERS AND RELATED WORKERS

Drivers, mobile plant, production/processing machinery and other machinery operators

- Driver or mobile plant operator [e.g. car, taxi, truck, bus, tram or train driver, courier/ deliverer, forklift driver, street sweeper driver, garbage collector, bulldozer/loader/grader/excavator operator, farm/horticulture/forestry machinery operator]
- Production/processing machine operator [e.g. engineering, chemical, petroleum, gas, water, sewerage, cement, plastics, rubber, textile, footwear, wood/paper, glass, clay, stone, concrete, production/processing machine operator!
- Machinery operator [e.g. photographic developer/printer, industrial spray painter, boiler/air- conditioning/ refrigeration plant, railway signals/points, crane/hoist/lift, bulk materials handling machinery]

Hospitality, office staff

- Sales staff [e.g. sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/frain conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, sales demonstrator, shelf stacker!
- Office staff [e.g. typist, word processing/data entry/business machine operator, receptionist]
- Hospitality staff [e.g. hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, fast food cook, usher, porter, housekeeper]
- Assistant/aide [e.g. trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, home helper, salon assistant, animal attendant

Labourers and related workers

- Defence Forces [other ranks (below senior NCO) without trade qualification not included above]
- Agriculture, horticulture, forestry, fishing, mining worker [e.g. farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seefarer/fishing hand]
- Other worker [e.g. labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]



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CURIOSITY - INCLUSION - OWNERSHIP - PASSION

Enrolment Form 2023

STUDENT ENROLMENT INFORMA	TION 2023	Computer Generated Studer	nt ID:
STUDENT DETAILS PERSONAL DETAILS OF			
Legal Surname:			
Legal First Given Name:			
Legal Second Given Name:			
Preferred Name (if applicable):			
Gender (tick): □ Male	□ Female	Birth Date: (dd-mm-yyyy)	//
PRIMARY FAMILY HOME ADDRESS:			
Residential Address:			
Postal Address:			
Email Address			
Telephone Number			Silent Yes □ No □
Mobile Number:			

FAMILY DETAILS

List any other family members attending this school:							

[❖] This question is asked as a requirement of the Commonwealth Government. All schools across Australia are required to collect the same information.

PRIMARY FAMILY DETAILS

NOTE: The 'PRIMARY' Family is: "the family or parent the student mostly lives with". Additional family forms are available from the school if this is required. These additional forms are designed to cater for varying family circumstances.

ADULT A DETAILS (PRIMARY CARER):

Are you interested in being involved in school group

participation activities? (eg. School Council, excursions) (tick)

ADULT B DETAILS:

Sex (tick):	□ Male	☐ Female		Sex (tick):	□ Male	□ Female		
Title: (Ms, Mrs, Mr, D	r etc)			Title: (Ms, Mrs, Mr, D	r etc)			
Legal Surname:				Legal Surname:				
Legal First Name:				Legal First Name:				
What is Adult A's o	occupation?			What is Adult B's o	occupation?			
Who is Adult A's e	mployer?			Who is Adult B's employer?				
In which country	y was Adult A	born?		In which countr	y was Adult E	B born?		
□ Australia □	Other (please	specify):		☐ Australia ☐	Other (please	specify):		
❖ Does Adult A English at home? (home, indicate the one No, English Yes (please Please indicate any languages spoken	If more than on that is spoken n only e specify): y additional		at	❖ Does Adult B English at home? (home, indicate the one No, English Yes (please Please indicate any languages spoken	(If more than on a that is spoken only e specify): y additional		at	
Is an interpreter re	quired? (tick)	□Yes□	No	Is an interpreter re	quired? (tick)	□ Yes □	No	
 ❖What is the higher school Adult A has have never attended s ☐ Year 12 or equivate ☐ Year 11 or equivate ☐ Year 10 or equivate ☐ Year 9 or equivate 	s completed? chool, mark 'Ye alent alent alent		s who	 ❖What is the higher school Adult B has have never attended s ☐ Year 12 or equivated ☐ Year 11 or equivated ☐ Year 10 or equivated ☐ Year 9 or equivated 	s completed? chool, mark 'Ye alent alent alent	(tick one) (For person	s who	
❖What is the level of the highest qualification the Adult			Adult	* What is the leve		st qualification the		
A has completed?	(tick one)			Adult B has compl	eted? (tick one	e)		
☐ Bachelor degree	or above			☐ Bachelor degree	or above			
☐ Advanced diplom	a / Diploma			☐ Advanced diploma / Diploma				
☐ Certificate I to IV	(including trac	le certificate)		☐ Certificate I to IV (including trade certificate)				
☐ No non-school qu	alification			☐ No non-school qu	ualification			
 the appropriate parents If the person is not of the last 12 months, of 	al occupation grant occupation grant of the currently in paid or has retired in ation to select from the current of the current occupation of the current occupation of the current occupation of the current occupation occupatio	work but has had a job the last 12 months, ple om the attached occup	list. o in ease		al occupation greaturently in paid or has retired in ation to select from the been in paid of been in paid of been in paid of the been in paid of	oup from the attached work but has had a job the last 12 months, plo om the attached occup	list. o in ease	
·		requirement of the C	Commonwe	ealth Government. All		s Australia are requ	ired to	
collect the same infor						- 1		
Main language s	spoken at			Preferred language	e of notices:			

☐ Adult A

☐ Adult B

☐ Both

☐ Neither

PRIMARY FAMILY CONTACT DETAIL

ADULT A CONTACT D Business Hours:	ETAILS:				ADULT B (Business	CONTACT DI <i>Hours:</i>	ETAILS:		
Can we contact Adu	ılt A at work?	□ Yes	□ No		Can we o	contact Adu	It B at work?	□ Yes	□ No
Is Adult A usually home during business hours? (tick) ☐ Yes ☐ No		□ No		Is Adult B usually home during business hours? (tick)		_	□ Yes	□ No	
Work Telephone:					Work Te	lephone:			
Mobile Telephone:					Mobile T	elephone:			
SMS Notification	ification				SMS Not	ification	□ Yes	□ No	
Email Address					Email Ad	Idress			
PRIMARY FAMILY DOG	PRIMARY FAMILY DOCTOR DETAILS:								
Doctor's Name				Ind (tick		Group Prac	tice:	ndividual [□ Group
Telephone Number									
Current Ambulance	Subscription: (t	ick) 🗆 Ye	es 🗆 N	10	Medicare	e Number:			
PRIMARY FAM	PRIMARY FAMILY EMERGENCY CONTACTS:								
Name		Relation (Neighbou	ship r, Relative,	Frien	d or Other)	Telepho	ne Contact	Language (If English \	_
1									
2									
3									
4									
OTHER PRIMA	OTHER PRIMARY FAMILY DETAILS								
Relationship of Adult A to Student: (tick one) □ Parent □ Step-Parent □ Adoptive F □ Foster Parent □ Host Family □ Relative □ Friend □ Self □ Other							arent		
Relationship of Adult B to Student: (tick one)				□ Parent□ Step-Parent□ Foster Parent□ Host Family□ Friend□ Self		Family [☐ Adoptive Parent☐ Relative☐ Other		
The student lives wi	ith the Primary F	amily: (tick	cone)						
□ Always	☐ Mostly		□ Balar	nced		□ Occasio	nally	□ Never	
Send Corresponder	nce addressed to	tick one)		□ Ad	ult A	□ Adult B	□ Both A	dults	Neither

DEMOGRAPHIC DETAILS OF STUDENT

In which cour	ntry was the student born?						
□ Australia □ Other (please specify):							
Date of arrival in Australia OR Date of return to Australia: (dd-mm-yyyyy)							
What is the Reside	ntial Status of the student?	(tick) Permanent	☐ Temporary				
Basis of Australian	Residency:						
☐ Eligible for Austra	lian Passport	☐ Holds Australian Pass	port				
☐ Holds Permanent	Residency Visa						
Visa Sub Class:		Visa Expiry Date: (dd-mm-	/yyy)///				
Visa Statistical Cod	de: (Required for some sub-class	ees)					
International Stude	ent ID :(Not required for exchang	e students)					
		than English at home? (tick)					
	-	the one that is spoken most often)					
□ No, English only	<u>"</u>	ease specify):					
	peak English? (tick)		□ Yes □ No				
	of Aboriginal or Torres Str						
□ No	Jalan dan	☐ Yes, Aboriginal					
☐ Yes, Torres Strait		☐ Yes, Both Aboriginal &	Torres Strait Islander				
	t's living arrangements? (tic		Hama Cara # (O. A. Nata)				
☐ At home with ONI	O Parents/ Guardians	☐ State Arranged Out of ☐ Homeless Youth	nome care # (See Note)				
☐ Independent	_ i aleili Gualulali	□ Homeless Touth					
Services and live in a living with relatives or	Iternative care arrangements friends (kith and kin), living wg in residential care units with	o have been subject to protective interverse away from their parents. These DHS-fact ith non-relative families (foster families of rostered care staff.	cilitated care arrangements include				
Name of Kindergal							
Name of previous S	School:		Years of previous education:				
Does the studer Victorian Student N							
Years of interru	ption to education:	Is the student repeating a year? (tick)	□ Yes □ No				
STUDENT ACC	CESS RESTRICTION	S DETAILS					
Is there an Access	Alert for the student? (tick)	☐ Yes (If Yes, then complete the following questions and present a current copy of the document to the school.)	☐ No (If No, move to the immunisation / medical condition details questions.)				
Access Type: (tick)	☐ Court Order	☐ Family Law Order ☐ Restrainin	g Order ☐ Other				
Describe any Acce	ss Restriction:						

STUDENT MEDICAL DETAILS

M	EDICAL	CONDIT	ION I	DETAIL	c.
IV	IEDICAL	CONDI	IUNI	UEIAIL	ъ.

Does the student suffer from any of the	Hearing:	□ Yes	□ No	Vision	□ Yes	□ No
following impairments? (tick)	Speech:	□ Yes	□ No	Mobility:	□ Yes	□ No
Does the student suffer from Asthma? (tick) If No, please go to the Other Medical Conditions section						□ No

Asthma Medical Condition Details: Asthma action plans must be completed before commencement of school and are required to be renewed at the beginning of each school year.

Answer the following questions ONLY if the	•		•	medical condition	ns.		
Please indicate if the student suffers from	n any of the	If	my child displays	s any of these syr	nptoms plea	ase: (tick)	
following symptoms: (tick) ☐ Cough			nform Doctor		. □ Yes	□ No	
☐ Difficulty Breathing			nform Emergency (Contact	□ Yes	□ No	
☐ Wheeze			dminister Medication		□ Yes	□ No	
☐ Exhibits symptoms after exertion			other Medical Action		□ Yes	□ No	
☐ Tight Chest					□ 103		
g		П	yes, please specif	y:			
Has an Asthma Management Plan been p	rovided to Sc	hool?			□ Yes	□ No	
Does the student take medication? (tick)	□ Yes □	No	Name of medicat	ion taken:			
Is the medication taken regularly by the s to symptoms? (tick)	tudent (preve	ntive)	or only in respon	Se ☐ Preventativ	ve □R	esponse	
Indicate the usual dosage of medication taken:			Indicate how free the medication is	•			
Medication is usually administered by: (tid	ck)	Stude	nt □ Nurse	☐ Teacher	□ Oth	ner	
OTHER MEDICAL CONDITIONS (More copies of the other medical condition forms a Does the student have any other medical			from the school.)		□ Yes	□ No	
If yes, please specify:							
Symptoms:							
If my child displays any of the symptoms	above please	: (tick)					
	Yes □ N		Inform Emergenc	-	☐ Yes	□ No	
Administer Medication	Yes □ N	No	Other Medical Ac	tion	☐ Yes	□ No	
			If yes, please spe	cify:			
Does the student take medication? (tick) ☐ Yes ☐ No Name of medication taken:							
Is the medication taken regularly by the s response to symptoms? (tick)	tudent (preve	ntive)	or only in	☐ Preventative	□ Resp	onse	
Indicate the usual dosage of medication taken: Indicate how frequently the medication is taken:							
Medication is usually administered by: (tick) ☐ Student ☐ Teacher					□ Other		
Medication is stored: (tick) □ with	Student	□wi	th Nurse Roo	idge in Staff m	□ Elsewhe	re	
Dosage time Reminder requi	red? (tick)	ПУ	s 🗆 No. Poi	son Rating			



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The enrolment form information you provide is entered into the school's computerised administrative system for educational, administrative and reporting purposes. Your child's information will be viewed only by authorised staff.

MEDICAL

In the event of illness or injury to my child whilst at school, on an excursion, or travelling to or from school; I authorise the Principal or teacher-in-charge of my child, where the Principal or teacher-in-charge is unable to contact me, or it is otherwise impracticable to contact me to:

- consent to my child receiving such medical or surgical attention as may be deemed necessary by a medical practitioner.
- administer such first aid as the Principal or staff member may judge to be reasonably necessary,
- consent to my child having Prediculosis (head lice) inspections by the school staff.

I give permission for the above information

PHOTOS

Due to privacy laws we are obliged to seek permission from parents/guardians before using student's photos in **school based** publications such as newsletters, website, ultranet and media.

I give permission for the above information

YES I have attached my child's Birth Certificate

To be legally enrolled in a Victorian State School the Department of Education requires a copy of your child's Birth Certificate.

If you do not have your child's Birth Certificate, application forms are available from any Australia Post Office.

YES I have attached my child's Immunisation Certificate

For the school to provide the appropriate care we need a current immunisation certificate. If you do not have a copy of the certificate, you can obtain one through the local Medicare Office or by contacting ACIR on 1800653809 or by e-mailing www.medicareaustralia.gov.au/yourhealth/our_services/aacir.

Thank you for taking the time to complete this Student Enrolment form. We understand that the information you have provided is confidential and will be treated as such; the details are required to enable staff to properly enrol your child at our school.

I certify that the information contained within this form i	s correct.
Signature of Parent/Guardian:	Date: